



P.O. Box 2370/ 111 Mountain View St.
 Weaverville, CA 96093
 (530) 623-2024/ Fax (530)623-6343
www.HRNtrinity.org
 e-mail: hrm@hrntrinity.org

EMPLOYMENT APPLICATION

**To apply, submit a complete application package including a cover letter, resume, and signed application.
 Late and/or incomplete application packages will not be accepted.**

POSITION APPLYING FOR _____ DATE OF AVAILABILITY _____

Name _____

Mailing Address _____ City _____ State _____ Zip _____

Cell Phone _____ Home Phone _____ Email _____

EDUCATIONAL BACKGROUND

High School Graduate: YES NO or GED: YES NO

University/College	Area of Study	Degree

WORK HISTORY (Current or most recent first)

Organization/Company		Start Date		End Date	
Position		Supervisor			
Address		Phone			
Reason for Leaving					
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO					

Organization/Company		Start Date		End Date	
Position		Supervisor			
Address		Phone			
Reason for Leaving					
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO					



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WORK HISTORY cont'd

Organization/Company		Start Date		End Date	
Position		Supervisor			
Address			Phone		
Reason for Leaving					
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO					

COMMUNITY/VOLUNTEER WORK (POSITION RELATED)

PROFESSIONAL ORGANIZATIONS

DRIVER'S LICENSE

Do you have a valid California Driver's License? YES NO

If no, do you have the ability to obtain one? YES NO

Have you ever been denied a license, permit, or privilege of operating a motor vehicle? YES NO

PROFESSIONAL LICENSES / SPECIAL CERTIFICATES

Number	Type	Expiration Date

PROFESSIONAL REFERENCES. List below three persons not related to you who have knowledge of your work performance.

Name	Address	Phone	Relationship

How did you hear about the job? _____



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Please read carefully. Initial each paragraph and sign below.

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my
 Initials chances for employment and that the answers given by me are true and correct to the best of my knowledge.
 I further certify that I, the undersigned applicant, have personally completed this application. I understand
 that any omission or misstatement of material fact on this application or on any document used to secure
 employment shall be grounds for rejection of this application or for immediate discharge if I am employed,
 regardless of the time elapsed before discovery.

_____ I hereby authorize HUMAN RESPONSE NETWORK (HRN) to thoroughly investigate my references,
 Initials work record, education and other matters related to my suitability for employment (excluding criminal
 background information) unless otherwise specified above. I further authorize the references I have listed to
 disclose to HRN any and all letters, reports and other information related to my work records, without giving
 me prior notice of such disclosure. In addition, I hereby release HRN, my former employers and all other
 persons, corporations, partnerships, and associations from any and all claims, demands or liabilities arising
 out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application or conveyed during any interview which may
 Initials be granted or during my employment, if hired, is intended to create an employment contract between me
 and HRN. In addition, I understand and agree that if I am employed, my employment is for no definite or
 determinable period and may be terminated at any time, with or without prior notice, at the option of either
 myself or HRN, and that no promises or representations contrary to the foregoing are binding on HRN unless
 made in writing and signed by me and the Executive Director. This application does not constitute an
 agreement or contract for employment for any specified period or definite duration.

_____ In compliance with federal law, all persons hired will be required to verify identity and eligibility to
 Initials work in the United States and to complete the required employment eligibility verification document form
 upon hire.

Human Response Network will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" laws.

Applications invited from all qualified individuals without respect to age, race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, disability, medical condition, veteran or military status, or any other characteristic protected by law.

Please be aware the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or alcohol is prohibited with Human Response Network's workplace. Employees who violate this prohibition are subject to disciplinary action and possible dismissal.

 Date

 Applicant's Signature

 Applicant's Printed Name